

**TSES PTA General Membership Minutes**  
**January 10, 2019**

**In attendance:**

<b>Casey Otten</b>	<b>Nancy Thompson</b>	<b>Michelle Humphrey</b>	<b>Megan Williams</b>
<b>Mollie Nelson</b>	<b>Alexa Chestnut</b>	<b>Doni Ernst</b>	<b>Adrien Harrison</b>
<b>Carrie Gerbart</b>	<b>Cassie Cooley</b>	<b>Arlette Garcis Gill</b>	<b>Leah Raszewski</b>

**Call to order:** 7:02 pm

**Confirm membership quorum** (12): Quorum was met.

**Principal's Report** (see attachments)

- Thank you PTA for holiday treats.
- Review of Superintendent's Proposed FY 2020 Operating Budget Summary (see Attachments) which is a 15.8% increase over FY 2019.
- Replacement school is still on track and we are looking at 587 students with 613 student capacity. The building blueprints differ from the first plan so administration is currently involved with providing feedback and suggestions.

**Officers' Reports** (see attachments)

**President**

- Thank you Leah for organizing the Box Tops!! We with hard work we were able to submit \$695 worth of Box Tops!
- Thanks to Cassie for updating the TSES PTA website. The addition of all the photographs and reorganized layout is spectacular and user friendly. These photos and website will directly help as we move towards our National PTA School of Excellence certification.
- President, Treasurer, Fundraising, Special Events, and Membership are all executive board member positions that need to turn over for 2019/2020 school year. The nominating committee will be voted on at the next PTA meeting.
- The Bylaws were ratified 3 years ago with some changes. They can be changed again at this point. There was discussion as to any needs for changes.

*Michelle motions to approve the proposed draft TSES PTA Bylaws to submit for final approval at the February 2019 PTA meeting.*

*Mollie seconds.*

*Motion carries.*

- The draft PTA Bylaws will be posted to the TSES PTA website for public viewing . Only TSES PTA members may vote at the February meeting.

**VP Fundraising**

- Restaurant Nights for November and December were successful.
- The Craft Night "secret shop" made \$187.10.
- January restaurant night will be at Pie 5.

- February 4th fundraiser at SkyZone from 3-8pm.
- March 5th: Restaurant night at Tino's Bistro (from open to close)
- Adrien has a request at Grotto's Pizza for April restaurant night.
- Planning will begin for an adult Purse BINGO to be held in late April/ early May. Once a location/date is secured (hopefully a VFW/BINGO Hall) additional planning will begin.

### **VP Special Events**

- Craft Night was well attended. We had about 15 leftover craft bags and we purchased 180.
- Claire's Gourmet (secret shop company) was much easier to work with than Penguin Patch. Suggestions were made to move the secret shop to another location (music room or even hallway near computer lab) to allow for more room to better layout products and put the money in a designated area.
- Family BINGO will be held on February 26, 2019 from 6- 7:30.
- The Spring Dance will be held on April 26, 2019 from 6- 8pm.

### **Secretary**

Casey motions to approve the PTA meeting minutes from the December 6, 2018 PTA meeting as written.

Nancy seconds.  
Motion carries.

### **Treasurer**

- Property taxes are due in April and will be completed soon.
- \$6, 267.52 is the current balance.

### **OLD BUSINESS**

NA

### **NEW BUSINESS**

- Funding request from Ms Glassband to purchase Fitness Finders' charms and necklaces for up to \$150.
- Kids wear the necklaces at school and school events to show their participation in events, and kids can earn charms throughout the year.

Casey motions to approve the funding request for up to \$150 to purchase Fitness Finders' charms and necklaces from the school project enhancement fund.

Michelle seconds.  
Motion carries.

- Megan wanted to highlight public feedback opportunities for proposed changes to Oakland Mills Rd.  
The Howard County Office of Transportation is currently seeking feedback regarding upcoming changes to Oakland Mills Road. They are accepting opinions and suggestions from adults and children until January 31, 2019. To provide a comment or ask a question, please e-mail [transportation@howardcountymd.gov](mailto:transportation@howardcountymd.gov) or call 410-313-4360.

For more information, please visit the website which provides information about the objectives and various materials:  
<https://www.howardcountymd.gov/Departments/County-Administration/Transportation/Transportation-Projects/Oakland-Mills-Road-Complete-Streets-Study>

## **Committee Chair Reports**

### **Communications:**

- Cassie would appreciate if any parents attending field trip take photos that include the location or the backs of kids heads as they are engaged in activities for the website (no photos of kids' faces)
- Please feel free to double check the new website to help clarify any events/descriptions or provide suggestions.

### **Community Outreach:**

- Fall and Winter were busy seasons. Blessings in a Backpack students received extra bags of food for over winter break. Sixteen families were helped. The HS provided stockings for the kids. The local church provided stockings for the adults with self care items.
- We frequently receive families at our school who are getting housing vouchers and do not have furniture or beds to furnish their new homes. A former TSES parent has made contact with Ms Thompson that is working with the non-profit Sleep in Heavenly Peace. This non-profit provides new bedding and beds for families in need.
- We discussed ways established TSES families could mentor new TSES families.

### **Cultural Arts:**

NA

### **Faculty Representative:**

NA

### **Hispanic Liaison:**

No changes.

### **Hospitality:**

- JA Day volunteer information is needed and will be passed on to Carrie by Michelle or Casey.
- A dinner for teachers on conference night is planned for 2/14/19.

**Membership:**

- We have 154 paid memberships at this time.
- \$305 was collected in total donations with memberships this school year.

**Oakland Mills Education Rep:**

NA

**PTAC:**

NA

**Volunteer Coordinator:**

NA

**Yearbook:**

- In progress and on schedule. The yearbook cover contest information is forthcoming.

**Meeting Adjourned:** 8: 44 pm

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## Appendix

### **TALBOTT SPRINGS ELEMENTARY SCHOOL PTA Administrator Report January 10, 2019**

Thank you!

- Holiday Treats for Staff
- Funding approvals from December Meeting

**Superintendent's Proposed Budget FY 2020** (Detailed Information available on [www.hcpss.org/budgets](http://www.hcpss.org/budgets) )

- \$998.4 million dollars (increase of \$136.1 million or 15.8%)
- \$722.9 million dollar request from Howard County (increase of \$122.9 million)
- Increased request based on:
  - o Enrollment growth (approximately 850 new students)
  - o Special Education staffing (to meet current staffing formulas)
  - o Mental Health and Well-Being
  - o Diversity, Equity and Inclusion Professional Development
  - o 21st Century Learning, Program Innovation and Technologies
  - o Addressing Deferred

Maintenance

- Public
- Public
- February 12, 2019 HCPSS adopts Operating and Capital Budget requests
- Early March-BOE Budget Submitted to the Howard County Executive Work Sessions (January 15, January 22, January 29, January 31) Hearings (January 15 and January 29)

#### **Being a Writer (Collaborative Classroom®)**

- Grades 1-5: The Writing Community; The Writing Process; Personal Narrative; Fiction: Expository Non-Fiction (information on a topic); Functional Writing (how to do something); Opinion Writing (what I think about something); Poetry
- Connects Reading and Writing; Readers and Authors
- Builds a community of writers around common writing standards and rubrics
- Typical 45 minute writing block includes: Review of genre, Read aloud, discussion of a skill within that read aloud, discussion of the skill as it relates to the writer, writing (drafting, editing, peer review, teacher conference, final draft), sharing and reflection
- Rubric for writing (Focus and Organization; Support and Evidence; Language)
- Parent letter describing the finished unit.
- More information on HCPSS ELA/Writing expectations visit <https://www.hcpss.org/academics/>

#### **TSES Replacement School:**

- Planning Advisory Committee Dates: January 23; February 6; February 20 and February 27
- 587 students with a 613 student capacity

#### **Upcoming events!**

- Band/Strings/Chorus Concert January 16, 2018 at 6:30 (Daytime on 1/15/19 at 9:00 and 2:00)

- January 24, 2019 1:45 Spelling Bee
- JA in a Day-January 29, 2019
- Conference Night-February 14, 2019

## Talbot Springs Elementary PTA Committee Monthly Report

**Committee Name: FUNDRAISING**  
**Report Date: 1/10/2019**

**Chairs: Adrien Harrison**  
**Committee Members: N/A**

Summary of Committee activity:

### **Restaurant Nights Scheduled:**

- 1/17/2019 – Pie Five
- 2/4/2019 – SkyZone
- 3/5/2019 – Tino's Italian Bistro

Chipotle Night in September earned us **\$125.68**

Chick Fil A Night in October earned us **\$398.64**

Bertucci's Night in November earned us **\$164.40**

Cheeburger, Cheeburger Night in December earned us **\$159.64**

Craft Night Santa Shoppe earned us **\$187.10**

**\*\*Requested a night in Early April at Grotto's\*\***

### **SkyZone**

- **Reservation for a Spirit Night 2/4/19 5:00pm-8:00pm**
  - \$3 from all full price tickets bought go to TSES PTA (when a flier is shown)
  - We are able to put out a donation bucket during the jump as well

### **Coupon Book**

- We have sold 20 so far, that is a profit of **\$200.00**

### **Yankee Candle**

- Total Earned as of 11/15/18 - **\$1,474.60**

### **Trot for Talbott**

- Sold one magnet, **\$5.00**

### **BINGO Night**

- Need to put together a committee to work on a Bingo night. Is this going to be able to happen?

Hours – 2 Hours

## Talbot Springs Elementary PTA Committee Monthly Report

**Committee Name: SPECIAL EVENTS**  
**Report Date: 1/10/19**

**Chairs: April Wilde & Alexa Chestnut**  
**Committee Members: N/A**

## Finance Report:

### **Craft Night/Penguin Patch (December 2018)**

Budgeted: \$350.00    Advance: \$0.00    Spent: \$351.41    Returned: \$0.00

### **BINGO Night (January/February 2018)**

Budgeted: \$350.00    Advance: \$0.00    Spent: \$0.00    Returned: \$0.00

## Summary of Committee activity:

### **Craft Night/Penguin Patch (December 12, 2017)**

- The Secret Shop was successful and this company was an easier one to work with that previous years.
- Craft Night was well attended again this year. Each child received a bag of 4 crafts. We bought 15 dozen of each craft (180 kits). There were only 12 bags of leftover crafts this year so 15 dozen remains a good number.

### **Family BINGO (TBD)**

- We need a date for the event.
- Time frame will be 6:30- 8pm in cafeteria, using regular lunch set-up.
- Prizes will be purchased.
- Everyone plays for free. Extra boards will be for sale for \$1.
- Do we want a raffle?

## Volunteer Hours for Special Events Committee:

12/6/18- 1/09/19

50 hours